

EMMETT TOWNSHIP BOARD OF TRUSTEES
REGULAR MONTHLY MEETING
April 8, 2026

The April board of trustees meeting was called to order by the supervisor at 7:00 p.m. and was followed by the pledge to the flag.

Roll call was taken with Jackson, Butler, K. Scott, Reliford, and Kot all present.

The consent agenda was approved with a motion by Reliford and supported by K. Scott. Motion passed. The consent agenda consisted of the March 10 meeting minutes, the March 10 budget meeting minutes, and the March 25 Special meeting minutes. The financial statement for March is as follows: CD's \$78,525.23, revenue sharing \$650,469.16, park \$49,661.97, fire millage \$121,365.90, road millage \$185,021.76, tax acct \$276.83, T & A \$9,636.02, bldg. admin. \$21,135.03 and general fund \$49,611.66. Accounts payable for March had a total paid expenses of \$40,558.01, paid out of the general fund.

Clerk Jackson informed the Board that absentee ballots for the May 5th Yale Public Schools Election have been issued and are steadily starting to be returned to the Township Hall. Jackson stated that the Public Logic and Accuracy test date and time for the election will be on Monday, April 20th at 11:45 a.m. The Clerk also discussed increasing the wages for the election chairperson and site supervisor that is in charge of early voting days, as other Townships currently pay those positions more than regular election inspectors. Reliford made a motion to increase the wage of election chairperson from \$15/hr. to \$20/hr. and to increase the wage of site supervisor from \$15/hr. to \$20/hr. Kot supported the motion.

All in favor Aye: 5 Nay: 0

Motion passed.

The annual Road Tour will be Friday, April 10th at 8:30 a.m.

Supervisor Butler received and presented two bids for lawn services for the 2026 season. The 3rd bidder never dropped off their bid. Reliford made a motion to accept the bid from Kye's Extreme Lawn Care in the amount of \$130.00 per weekly mowing to mow the lawn, trim, and edge the sidewalks from May 1, 2026 through October 31, 2026. K. Scott supported the motion.

All in favor Aye: 5 Nay: 0

Motion passed.

Dumpster Day will be May 16, 2026. The Township will be getting four regular dumpsters plus one scrap dumpster. Scott Mueller will contact Demaray Tire Recycling for tire disposal.

Clerk Jackson informed the Board that the Audit date for the 2025-2026 fiscal year is scheduled for Monday, June 1st at 9:00 a.m. She has already received the pre audit packet from King and Messing Audit Services to start prepping. A form was also included for us to fill out for the Township Attorney stating the Township had minimal usage of the attorney for the 25/26 fiscal year.

Treasurer Kot discussed BS&A payments as another option to residents to pay their taxes. This service is currently free to townships. Customers will have to pay a 2.8% + \$0.50 per transaction processing fee. Kot also discussed costs for upgrading to BS&A Cloud which goes live the Summer of 2027 at St. Clair County. Currently the Township pays \$1,400.00 a year for assessing and tax services. The required switch to BS&A Cloud will cost the Township \$5,000.00 per year plus the one-time set up fee. Butler asked Kot to get a clearer picture on what pricing will actually come down to with the set-up fee before having the Board decide on when to make the transition to BS&A Cloud.

Kot is waiting on the Township attorney to get back with her on the language for millage renewals to be placed on the August Election ballot.

The Community Foundation invited township officials to a Learn & Connect Workshop on April 29 and a Rural and Small Town Summit on May 19.

The Planning Commission reported that they received the updated Master Plan from Brockway Township. A letter has been drafted for a house on Dunnigan Rd with people currently living in a trailer.

The Park Committee informed the Board that there has been 4-wheelers driving through the Township Park tearing up the lawn.

The Easter Egg hunt was held inside due to rain. There were roughly 40 kids that showed up.

A Kaboom meeting will be held on April 21 to discuss project updates in the park. Fourth and fifth grade students from Farrell Emmett Elementary school will be coming out to the Township Park at 9:00 a.m. on April 22nd for the third annual Earth Day clean-up.

The Car Club will be starting up again on May 1st.

The Building Admin report consisted of 10 items.

Enforcement Officer Report: The Building Inspector will be issuing a stop work order for barn on Bryce Rd.

Visitors: none

Correspondence: none

Butler made a motion to adjourn the meeting and was supported by Jackson. The meeting was adjourned at 8:09 p.m. Motion carried.

Respectfully submitted,

Stephanie Jackson, Clerk